

## Job Description

BMH HR Form 200-1

<b>Position Title:</b> Radiologic Technologist	
<b>Department:</b> 040-Radiology	<b>Last Revised:</b> September 2, 2021
<b>Position Type:</b> Full-Time	<b>Compensation Type:</b> Hourly
<b>Compensation:</b>	
<b>Reports To:</b> Director of Imaging Services	
<b>FLSA Classification:</b> Non-Exempt	

### Summary

To produce high quality diagnostic images with patient safety as the highest priority.

### Essential Functions

*Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.*

- Prepare patients for all radiologic examinations and explain procedure.
- Perform all radiologic examinations with safest exposure factors possible.
- Acquire digital images and prepare for interpretation.
- Import radiology reports and place them in the EMR.
- Perform CT scans with the safest diagnostic dose. If not currently competent, the employee will begin orientation for competency.
- Employee will be afforded the opportunity to train in other modalities that is approved by the Department Director.
- File exams in appropriate location.
- Assist others inside and outside the department as needed.
- Transport patients as necessary.
- Schedule patients for examinations and provide clear instructions on each procedure to the patient.
- Maintain a neat and orderly department at all times.
- Respond positively when asked to perform a task within one's job description.
- Maintain a pleasant, polite, attitude when dealing with patients.
- Show proper respect to supervisory personnel, medical providers and fellow co-workers.
- Comply with all hospital, departmental policies & Joint Commission compliance.
- Maintain neat and orderly appearance.
- Ability to utilize critical thinking skills.
- Must be able to adapt to individual patient needs for communication and care requirements.
- Reports to the Director of Imaging Services

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**Required Skills, Qualifications, and Competencies**

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- Registered by The American Registry of Radiologic Technologists
- Hold and maintain a Medical Imaging License in the State of West Virginia
- Complete annual Care Learning module and departmental competencies annually.
- Required to participate in annual ongoing education to perform diagnostic computed tomography (CT) exams including annual training.
- Perform MRIs and maintain MRI registry as required by the American Registry of Radiologic Technologists. (If registered)
- CPR certification

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**Supervisory Responsibilities**

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- None

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**Physical demands**

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Ability to perform various motor skills such as; standing or sitting for long periods of time, walking, lifting (up to 50 pounds) using proper lifting techniques, stair climbing, reaching, bending, twisting, pushing, pulling, squatting, grasping and arm-hand coordination on a continuous basis.

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**Travel required**

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- None

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**Required education and experience**

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- Each technologist must graduate from an accredited school of radiology.

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**Preferred education and experience**

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- 1+ years of hospital Radiology experience.
- Computed Tomography (CT) registry by the American Registry of Radiologic Technologists (ARRT).
- MRI or Ultrasound Registered (preferred)

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**Other Duties**

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Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time.

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**Equal Employment Opportunity Policy Statement**

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